

## 1. STATUS

### SPECIAL OPERATING AGENCY

1.1 EFFECTIVE APRIL 1, 1990 THE PASSPORT OFFICE WILL BE ESTABLISHED AS A SPECIAL OPERATING AGENCY IN ACCORDANCE WITH THE GOVERNMENT'S INITIATIVE ANNOUNCED IN THE HOUSE OF COMMONS BY THE PRESIDENT OF THE TREASURY BOARD ON DECEMBER 15, 1989.

### TITLE

1.2 THE PASSPORT OFFICE'S FORMAL TITLE WILL CONTINUE TO BE THE PASSPORT OFFICE OF THE DEPARTMENT OF EXTERNAL AFFAIRS.

### ROLE

1.3 FOR THE PURPOSES OF THE PUBLIC ACCOUNTS OF CANADA AND THE PUBLIC SERVICE EMPLOYMENT AND STAFF RELATIONS ACTS, THE PASSPORT OFFICE WILL CONTINUE TO FORM PART OF THE DEPARTMENT OF EXTERNAL AFFAIRS. THE CHIEF OPERATING OFFICER OF THE PASSPORT OFFICE IS RESPONSIBLE FOR THE DELIVERY OF DOMESTIC PASSPORT SERVICES AND PROCEDURAL GUIDANCE RELATING TO THE ISSUANCE, REVOCATION, WITHHOLDANCE, RECOVERY AND USE OF CANADIAN PASSPORTS.

### MINISTERIAL RESPONSIBILITY

1.4 MINISTERIAL AND DEPARTMENTAL ACCOUNTABILITY TO PARLIAMENT FOR THE ACTIVITIES OF THE PASSPORT OFFICE WILL REMAIN AS AT PRESENT. THE SECRETARY OF STATE FOR EXTERNAL AFFAIRS IS ANSWERABLE FOR THE POLICY AND OPERATIONS OF THE PASSPORT OFFICE.