

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : PRAGUE

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA :	983	12.00	48.50	1.09
FROM TERRITORIES :	491	4.00	25.00	0.54
B. VISITS TO CLIENTS IN TERRITORY	126	12.00	5.50	0.23
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS :	2	0.00	1.50	0.03
MISSIONS :	2	8.00	0.50	0.09
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	10	8.00	0.00	0.08
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	3	16.00	0.00	0.16
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	6	3.00	0.00	0.03
FROM OTHER GOV'T SOURCES- CONTACTS :	105	5.00	12.00	0.29
- REPORTS :	0	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.:		7.00	3.50	0.14
LEAVE, PROFESSIONAL DEVELOP :		25.00	3.50	0.32
J. SERVICE TO OTHER MISSION PROGRAMS		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 17
FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 2