

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM  
ACTIVITY REPORT  
FOR 1ST QUARTER OF 1986 (861)

Summary for POST: Beijing

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (8)	
	CANADA-BASED		LOCALLY-ENGAGED				
	TRADE	NON-TRADE	TRADE	NON-TRADE			
A. Servicing Export Enquiries							
	from Canada	25.3	0.	15.0	0.	2.43	2660 (Enquiries)
	from Territory	6.7	0.	45.0	0.	1.05	1177 (Enquiries)
B. Export Promotion Projects and Events		9.0	0.	0.0	0.	0.81	79 (Projects/Events)
C. Other Trade Development Activities		6.6	0.	15.0	0.	0.74	
D. Promotional Projects		12.4	0.	0.0	0.	1.12	58 (Fairs/Visits/Conf.)
E. Servicing Investment Development from Canada		0.3	0.	0.0	0.	0.03	20 (Enquiries)
	from Territory	0.2	0.	0.0	0.	0.02	15 (Enquiries)
F. Service to Government	External Affairs	7.1	0.	10.0	0.	0.74	262 (Reports)
	OGAs, Provinces, ETC	6.8	0.	15.0	0.	0.76	335 (Contacts)
G. Administration	Program Management	10.7	0.	0.0	0.	0.96	
	Leave, Professional Dev.	7.8	0.	0.0	0.	0.70	
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Total TID Program		92.9	0.	100.0	0.	9.36	
H. Other Programs		7.1	0.	0.0	0.	0.64	

Trade Officers: 10

Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent