

(d) The Recording Secretary shall keep a record of the proceedings of County or District Unions. She shall also be Secretary of the Executive Committee, and shall send to each member of the Committee notice of its meetings.

At the first session of each annual meeting, she shall read the minutes of each session of the Executive Committee since the last annual meeting. She shall also perform all other duties usual to the office.

(e) The Treasurer shall keep accurate accounts of all receipts and disbursements of money, and present a detailed account thereof at each annual meeting.

She shall not pay any bills, except on receipt of written order from the President and Recording Secretary.

She shall collect all unpaid *County or District affiliation* fees before annual meeting, and endeavor to secure contributions for County or District Union work. She shall also forward to the Provincial Treasurer the yearly Provincial affiliation fees received from Local Unions.

(f) Superintendents of Departments shall avail themselves of all opportunities for the furtherance of practical work in their Departments, and shall make known the same to Local Union Superintendents, from whom they should secure, as far as possible, returns for County or District Union reports, all necessary expense to be borne by the County Union. These in turn shall be given to Provincial Superintendents, from which they may make up complete reports for Provincial Union. The County or District and Local Superintendents of any Department *shall form a Committee* to carry on its work when united action is essential.

(g) The Executive Committee shall appoint special committees, and in case of vacancies Superintendents of Departments.

(h) The expenses of the five general officers in travelling to and from meetings of the Union, also for postage, stationery and President's expenses in visiting Local Unions, shall be paid from the funds of County or District Union.

(i) This constitution may be altered or amended by a two-thirds vote at any annual meeting of the Provincial Union, notice having been given in writing of such change at the previous annual meeting of the Provincial Union.

LOCAL CONSTITUTION.

ARTICLE I.

NAME.

SEC. 1. This organization shall be known as the Woman's Christian Temperance Union of ——— Auxiliary to the Ontario Provincial W. C. T. U.

OBJECT.

SEC. 2. The object of this Union shall be to meet together for prayer and conference, to educate public sentiment to the standard of total abstinence, to train the young, save the inebriate, to secure the complete extinction of the liquor traffic, and to enter into any Christian work to which the Lord may call.