

19/05/95

Foreign Affairs and International Trade

TSK/228

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER TIME AND ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

REGION	LATIN AMERICA	<u>LATIN AMERICA & CARIBBEAN</u>			
		NUMBER	CANADA	LGT	TIME
A. EXPORT/PROM/POLICY		12,300	10.36	28.77	10.36
B. VISITS TO CLIENTS		9123	12.84	20.97	12.84
	<u>LGT</u>	2201	3.43	6.39	3.43
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS	BOGOTA	33	4.67	6.94	4.67
	BRASILIA	43	6.17	9.42	6.17
	BRIDGETOWN	11	3.13	4.77	3.13
	BUENOS AIRES	15	3.23	4.12	3.23
D. COMMERCIAL/ECONOMIC REPORTS	CARACAS	68	3.69	5.64	3.69
	GEORGETOWN	126	5.27	7.40	5.27
E. COMMUNICATIONS ACTIVITIES	* GUATEMALA	369	2.34	3.69	2.34
	HAVANA				
F. INVESTMENT ENQUIRIES	KINGSTON	209	3.53	5.49	3.53
	LIMA	85	3.07	4.61	3.07
G. TECHNOLOGY INFLOW PROGRAM	MEXICO	17	0.30	0.45	0.30
	PORT OF SPAIN	47	0.80	1.20	0.80
	SAN JOSE				
H. PARTICIPATION IN TRADE FAIR EVENTS	SANTIAGO		1.50	2.25	1.50
I. SPECIAL REPORTS FOR GOVT BODIES	* SANTO DOMINGO	330	1.61	2.51	1.61
	SAO PAULO	109	2.25	3.38	2.25
	OTHER DEPARTMENTS	338	2.85	4.28	2.85
	PROVINCES/MUNICIPALITIES	183	2.80	4.20	2.80
J. ADMINISTRATION PROGRAM MANAGEMENT & ADMIN			6.38	9.57	6.38
	LEAVE, PROFESSIONAL DEVELOPMENT		4.57	6.86	4.57
K. SERVICE TO OTHER MESSAGE PROGRAMS			4.46	6.69	4.46
L. TOURISM PROGRAM ACTIVITIES			0.95	1.43	0.95
			99.30	149.89	99.30

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	343
	FROM TERRITORY	369
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	2131
	FROM TERRITORY	2347

* Quarterly reports for these posts were not available.

NUMBER OF OCCUPIED OFFICER POSITIONS	CANADA BASED	26
	LOCALLY ENGAGED	35