

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

REGION : AFRICA MIDDLE-EAST

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	4250	17.06	22.73	7.05
FROM TERRITORIES :	4643	10.37	23.73	6.17
B.VISITS TO CLIENTS IN TERRITORY :	1810	12.62	19.89	5.80
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	6	0.75	0.31	0.18
MISSIONS :	27	8.31	10.63	3.35
CONFERENCE SEMINARS :	16	2.25	0.78	0.51
OTHER :	14	1.06	0.36	0.24
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	37	4.06	2.00	1.03
POST INITIATED :	102	3.81	3.42	1.26
E.COMMUNICATIONS ACTIVITIES :	32	2.37	0.89	0.55
F.INVESTMENT ENQUIRIES				
FROM CANADA :	23	1.50	0.47	0.33
FROM TERRITORIES :	59	0.93	0.52	0.25
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	22	0.31	0.57	0.16
CONNECTIONS ARRANGED :	15	0.18	0.73	0.17
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		9.43	2.31	1.95
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	24	1.81	1.15	0.51
HOST GOVERNMENT :	65	2.50	1.68	0.72
OTHER DEPARTMENT :	52	2.87	1.31	0.71
PROVINCES/MUNICIPALITIES :	45	2.56	0.89	0.58
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.43	0.68	1.32
LEAVE, PROFESSIONAL DEVELOP :		3.50	4.15	1.35
K.SERVICE TO OTHER MISSION PROGRAMS :		4.25	0.68	0.81
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.93	99.88	35.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	70
	FROM TERRIT :	501
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	579
	FROM TERRIT :	1024
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		89
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	16
	-LOCALLY ENGAGED :	19