

SECRETARY'S REPORT.

WINDSOR, JANUARY 25TH, 1899.

THE CHAIRMAN AND BOARD OF MANAGEMENT, WINDSOR PUBLIC LIBRARY:

Gentlemen,—I beg to present herewith the fourth annual report of the Secretary upon the finances of the Board.

Although the Ontario Government grant was less than we were entitled to, the shortage was partially equalized by the extra amount of \$25.00 generously granted by the council of Walkerville.

In the expenditures during the year we have kept well within the estimates we decided upon at the outset. It may again be explained that though this report covers the year from January 1st to December 31st, to conform with the city's financial year, our appropriation is made to cover the maintenance of the Library four months later; that is, until the 30th of April, the close of the year, on which is based our report to the Minister of Education, in conformity with the statute governing public libraries. So that the balance mentioned above has to keep up the Library from the 1st of the year to the 30th of April next.

The statement of assets included in my report is, I believe, a fair valuation of our property. To the item of binding is added one-half only of the amount actually expended in this direction during the past year; and from the item of furniture a deduction is made, on account of damage to the bicycle rack, so wantonly broken by an unknown person some time after it had been set in place for the accommodation of the public.

Respectfully,

ANDREW BRAID, Secretary.

1898.
Jan. 1 B
Dec. 31 R
O
W
F
I

1898.
Dec. 31 B
P
B
B
F
R
L
S
C
I
D

NOTE.
liabilities,

Books . . .
Periodicals
Furniture
Catalogues
Buildings

† Hal
* Dec