

GRAND TRUNK RAILWAY SYSTEM

OFFICE OF GENERAL SUPERINTENDENT

MONTREAL, April 1st, 1898.

CIRCULAR No. 23.

To insure improved efficiency in train service and provide an additional safeguard against accident, affording greater security to life and property, this Company will inaugurate a system of watch inspection, EFFECTIVE MAY 1ST, 1898, and employees designated below are required, on and after that date, to submit their watches for quarterly examination and for weekly comparison with standard time to the various Inspectors, who have been appointed for the purpose, and will be under the general supervision of Prof. C. H. McLeod, of McGill University, Montreal, who has been appointed Superintendent of Time Service and Watch Inspection.

All train and enginemen must submit their watches to Local Inspectors as required by this rule.

The minimum standard of excellence adopted by this Company, for watches, is of a grade equal to what is known among American movements as seventeen (17) jewel, patent regulator, adjusted to temperature, the variations of which must not exceed 30 seconds per week.

Each employee designated will apply immediately, and every three months hereafter, to his superior officer for a blank certificate and order for examination, which he must take, together with his watch, to the Local Inspector, who will, if the watch is satisfactory, sign the certificate and forward the same to the officer under whom the person is employed, free of charge to such employee. If the watch is below the required standard it will be rejected, and the officer in charge promptly advised. Any watch so rejected cannot be used in service, nor passed upon by another inspector except upon order of the Superintendent of Time Service. Employees, where no Inspector is located, may send their watches, together with blank certificate, to the nearest Local Inspector.

IN ADDITION TO THE QUARTERLY EXAMINATION, TRAINMEN AND ENGINEMEN MUST SUBMIT THEIR WATCHES TO LOCAL INSPECTORS WEEKLY FOR COMPARISON WITH STANDARD TIME, as must also other employees who have the opportunity for doing so, that a record of the rating of their watches may be made. Employees in the train service who fail to submit their watches for weekly comparison and quarterly inspection, in accordance with the terms of this circular, will be considered as having violated the rules of the service, for which satisfactory reason must be given.

When watches need cleaning or repairing they may be left with the Inspector, if the owner so desires, or they may be taken to such watch maker as the owner may select; but the watch carried in the meantime, and his own watch after the same has been repaired, must be submitted to the Company's Inspector for examination and approval before such watch can be carried in service.

When watches are left with the Inspectors of the Company to be cleaned or repaired, a standard watch will be loaned to the employee until his own is returned.

Employees who so desire can obtain standard watches, guaranteed to give the required performance, from the Inspectors on monthly payments, as may be agreed upon, not however, exceeding four in number, or \$20.00, the amount of such monthly payments to be deducted from the pay-roll.

The officers having direct charge of employees, who are subject to the above provisions, will see that certificates of the quarterly examination of watches are filed with them for watches of employees under their charge, who are subject to the rules of watch inspection, and such officers in all departments will be held responsible for the collection and filing of watch certificates.

Trainmasters must require Conductors and Brakemen, and Master Mechanics must require Engineers to turn in, regularly, certificates of weekly comparison of their watches, and will enter in records to be kept for the purpose, the dates, when such certificates are received.

Employees whose watches do not conform to the required standard will be given until June 1st, 1898, to provide themselves with standard watches, as on and after that date all employees subject to the provisions of this circular must be provided with standard watches, and the quarterly certificates to that effect must be in the hands of the officers to whom they report.

The hearty co-operation of employees in making the operation of the system successful is earnestly enjoined.

The desired results can only be obtained by observing carefully the rules as to inspection and comparison, and refraining from any attempt to set or regulate their watches themselves.

Approved,



General Manager



General Superintendent.