

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : HONG KONG

|  | NUMBER | % OFFICER-TIME CANADA | LOC-ENG | TOTAL-TIME PERSON-QTR |
|--|--------|-----------------------|---------|-----------------------|
| A. EXPORT ENQUIRIES                              |        |                       |         |                       |
| FROM CANADA :                                    | 432    | 12.00                 | 16.00   | 0.84                  |
| FROM TERRITORIES :                               | 914    | 6.33                  | 21.66   | 0.84                  |
| B. VISITS TO CLIENTS IN TERRITORY VISITS :       | 155    | 13.66                 | 2.33    | 0.48                  |
| C. EXPORT PROMOTION PROJECTS & EVENTS            |        |                       |         |                       |
| FAIRS :  | 7      | 5.66                  | 1.66    | 0.22                  |
| MISSIONS :                                       | 7      | 6.00                  | 3.66    | 0.29                  |
| OTHER :  | 2      | 6.66                  | 1.00    | 0.23                  |
| D. COMMERCIAL / ECONOMIC REPORTS COMPLETED :     | 3      | 0.66                  | 4.66    | 0.16                  |
| E. INVESTMENT/PROMOTION ENQUIRIES                |        |                       |         |                       |
| FROM CANADA :                                    | 42     | 1.33                  | 8.33    | 0.29                  |
| FROM TERRITORIES :                               | 97     | 4.00                  | 18.33   | 0.67                  |
| F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA : | 0      | 0.00                  | 0.00    | 0.00                  |
| CONNECTIONS ARRANGED :                           | 0      | 0.00                  | 0.00    | 0.00                  |
| G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA : | 0      | 0.00                  | 0.66    | 0.02                  |
| H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS : | 51     | 3.33                  | 2.66    | 0.18                  |
| FROM OTHER GOV'T SOURCES- CONTACTS :             | 267    | 14.33                 | 4.00    | 0.55                  |
| - REPORTS :                                      | 14     | 1.33                  | 0.00    | 0.04                  |
| I. ADMINISTRATION:                               |        |                       |         |                       |
| PROGRAM MANAGEMENT & ADMIN. :                    |        | 14.00                 | 3.33    | 0.52                  |
| LEAVE, PROFESSIONAL DEVELOP :                    |        | 7.33                  | 11.00   | 0.55                  |
| J. SERVICE TO OTHER MISSION PROGRAMS :           |        | 1.66                  | 2.00    | 0.11                  |
| ***** TOTALS *****                               |        | 98.28                 | 101.28  | 5.99                  |

NUMBER OF BUSINESS VISITORS FROM CANADA : 184  
FROM TERRIT : 138

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 28

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3  
- LOCALLY-ENGAGED : 3