

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : BONN

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	161	13.33	10.00	0.70
	FROM TERRITORIES	105	5.00	3.33	0.25
B. VISITS TO CLIENTS IN TERRITORY	VISITS	35	11.66	3.33	0.45
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	10	6.66	3.33	0.30
	MISSIONS	3	4.00	3.33	0.22
	OTHER	6	3.33	0.00	0.10
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		37	13.33	13.33	0.80
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	10	1.66	0.00	0.05
	FROM TERRITORIES	20	3.33	10.00	0.40
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		48	0.00	13.33	0.40
	CONNECTIONS ARRANGED	10	0.00	3.33	0.10
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA		2	11.66	0.00	0.35
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		20	6.66	3.33	0.30
	FROM OTHER GOV'T SOURCES- CONTACTS	20	2.66	8.33	0.33
	- REPORTS	4	1.00	0.00	0.03
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		9.00	1.66	0.32
	LEAVE, PROFESSIONAL DEVELOP		5.00	11.66	0.50
J. SERVICE TO OTHER MISSION PROGRAMS			1.66	11.66	0.40
***** TOTALS *****			99.94	99.95	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 89  
FROM TERRIT : 22

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 4

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3  
- LOCALLY-ENGAGED : 3