# To use Task Manager to shut down an application:

- 1. If necessary, open Task Manager.
- 2. In the Windows NT Task Manager window, select the Applications tab.
- 3. On the Applications page, select the desired application.
- 4. Choose End Task.
- 5. Respond to any additional messages that might appear.

# To use Task Manager to examine your system's performance:

- 1. If necessary, open Task Manager.
- 2. In the Windows NT Task Manager window, select the Performance tab.
- 3. On the Performance page, examine the information provided.

### To use Task Manager to examine processes:

- 1. If necessary, open Task Manager.
- 2. In the Windows NT Task Manager window, select the Processes tab.
- 3. On the Processes page, examine the processes listed.

# To sort processes in Task Manager in descending or ascending order:

- 1. If necessary, open Task Manager.
- 2. In the Windows NT Task Manager window, on the Processes page, at the top of the list of processes, click the button referring to the way in which you want to sort the processes in descending order.
- 2. Click the button again to sort the processes in ascending order.

# To use Task Manager to end processes:

- 1. If necessary, open Task Manager.
- 2. In the Windows NT Task Manager window, select the Processes tab.
- 3. On the Processes page, in the list of processes, select the process you want to end.
- 4. Choose End Process.
- 5. In the Task Manager Warning dialog box, choose Yes.