

ITEM NO.	REPORT/SUBMISSION	FORMAT	SUBMISSION DATE (MISSION)	DATE DUE IN OTTAWA	TO: HQ AGENCY	REFERENCES	REMARKS
	(g) <i>Shipping Instructions Manual Amendments</i>	Letter	JUL 2	JUL 31	MRMS	MM 12	Annual.
	(h) Status/Receipt of Shipment	Telegram			MRMS	MM 6	On receipt of goods.
	(i) Theft or Loss over \$1,000 Cdn.	Letter			MRMC	MM 3 & 7	Ad Hoc.
	(j) Transfer and Adjustment Voucher	EXT 182			*N/A	MM 3	*Retained at mission.
45.	Meal Charges	EST 63	DEC 18 JUN 22	JAN 1 JUL 2	ABMR	Regs 4	Annually - all missions except in U.S.A.
46.	Medical						
	(a) Expense Advance						See item 23 (h)(vii).
	(b) Facilities		DEC 18	JAN 1	ABMA	PA 6, 5B	Annex to Mission Report - Annual.
	(c) Travel - HOM authority	Telegram or Letter			ABMA	FSD 41	Ad Hoc - Copies to HWC Ottawa (for info only).
47.	Mission Operational Plan	Forms provided with call letter	OCT 5	OCT 19	CMA	Circ. Document	Original to CMA. One copy to A.M.A.
48.	Mission Report	Telegram	DEC 1	DEC 15	ABMA	PA 6.4 PA 6B	Amendment required only if conditions change.
49.	Monthly Register of Passport Services	EXT 765				FM 23.12	See item 23 (h)(viii).
50.	Motor Vehicles						
	(a) Accident Report	Telegram/ EXT 253			MRMT	MM 9	As required.
	(b) Disposal	EXT 369			MRMC	MM 8 & 9	As required.
	(c) Local Insurance Confirmation	Telegram			MRMT	MM 9	Annual.
	(d) Operating Report Recap	Telegram or Letter	JUN 21	JUN 30	MRMT	MM 9	Annual.
	(e) Operational Records on Vehicles		Monthly		*N/A		*For mission records.