

25/05/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1991

POST : NEW YORK, CONSULATE GENERAL

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	519	4.00	20.57	1.64
FROM TERRITORIES :	710	9.20	24.71	2.19
B.VISITS TO CLIENTS IN TERRITORY :	143	7.60	9.28	1.03
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	7	0.60	13.14	0.95
MISSIONS :	3	2.00	0.00	0.10
CONFERENCE SEMINARS :	21	7.80	5.00	0.74
OTHER :	23	1.00	3.85	0.32
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	3.00	0.00	0.15
POST INITIATED :	5	1.00	0.71	0.10
E.COMMUNICATIONS ACTIVITIES :	3	1.00	0.00	0.05
F.INVESTMENT ENQUIRIES FROM CANADA :	60	3.00	2.85	0.35
FROM TERRITORIES :	72	2.80	4.28	0.44
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	8	1.60	0.28	0.10
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		1.00	0.00	0.05
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	29	4.20	0.00	0.21
HOST GOVERNMENT :	1	0.00	0.00	0.00
OTHER DEPARTMENT :	32	3.60	1.28	0.27
PROVINCES/MUNICIPALITIES :	24	3.80	0.28	0.21
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		19.40	1.71	1.09
LEAVE, PROFESSIONAL DEVELOP :		21.40	12.00	1.91
K.SERVICE TO OTHER MISSION PROGRAMS :		2.00	0.00	0.10
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.94	12.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 150

FROM TERRIT : 17

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 159

FROM TERRIT : 149

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 51

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 5

-LOCALLY ENGAGED : 7