

SUBJECT	GROUP NO.	SCOPE
LEGAL AFFAIRS AND SERVICES	81	Use for general material relating to legal affairs which cannot be classified by subject elsewhere in this Guide, such as the collection of legal opinions and interpretations, judicial assistance procedure; judicial and legal services performed abroad in connection with assistance to persons and firms; extradition procedures and cases; claims litigation between governments; claims procedures relating to protection of property (Canadian and foreign). Exclude purely administrative matters and organization of the Legal Division (1 to 10); travel expense claims and claims for loss of personal effects (4); claims for loss of departmental equipment and supplies and vehicle accident claims (9); claims for benefits and services from governments (80); territorial claims (25-3).
Policy and Plans	81-1	Include general policy, planning, coordination of work, scope of services, judicial assistance procedure, use of professional legal services by External Affairs and posts, and procedures on other general material which cannot be classified under more specific headings hereunder.
Reports and Statistics	81-2	Include general reports and statistical data too general to be classified under more specific headings hereunder; index of legal opinions and interpretations.
Judicial and Legal Services	81-3	Include policy, protests, enquiries and procedures too general to be classified under more specific headings hereunder.
Authentications and Notarial Acts	81-4	Include policy, reciprocal arrangements and procedures for administering oaths, taking of acknowledgements, etc.
Depositions and Letters Rogatory and Service of Documents	81-5	Include policy, reciprocal arrangements and procedures for taking testimony, witness' statements, proof of documents in evidence, servicing of documents for use in Courts, for civil and criminal cases only in Canada or abroad, etc.
Maintenance Orders	81-6	Include policy and procedures for reciprocal enforcement in cases of non-support, desertion and illegitimacy.