

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1989

SUB-REGION: AFRICA

| | NUMBER | % OFFICER-TIME CANADA | LOC-ENG | TOTAL-TIME PERSON-QTR |
|--|--------|--------------------------|---------|--------------------------|
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 1983 | 21.50 | 27.72 | 5.63 |
| FROM TERRITORIES : | 1320 | 12.41 | 23.90 | 4.12 |
| B. VISITS TO CLIENTS IN TERRITORY : | 589 | 10.33 | 16.54 | 3.06 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 2 | 1.08 | 2.18 | 0.37 |
| MISSIONS : | 16 | 7.08 | 4.00 | 1.29 |
| CONFERENCE SEMINARS : | 4 | 0.16 | 0.72 | 0.10 |
| OTHER : | 24 | 0.00 | 3.81 | 0.42 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 27 | 3.41 | 1.90 | 0.62 |
| POST INITIATED : | 39 | 5.91 | 2.54 | 0.99 |
| E. COMMUNICATIONS ACTIVITIES : | 5 | 0.41 | 0.00 | 0.05 |
| F. INVESTMENT ENQUIRIES FROM CANADA : | 12 | 1.08 | 0.90 | 0.23 |
| FROM TERRITORIES : | 7 | 0.33 | 0.00 | 0.04 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST : | | 15.75 | 4.54 | 2.39 |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 9 | 1.33 | 0.36 | 0.20 |
| HOST GOVERNMENT : | 20 | 1.50 | 1.45 | 0.34 |
| OTHER DEPARTMENT : | 36 | 3.66 | 1.36 | 0.59 |
| PROVINCES/MUNICIPALITIES : | 9 | 0.83 | 0.00 | 0.10 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 7.75 | 0.54 | 0.99 |
| LEAVE, PROFESSIONAL DEVELOP : | | 1.33 | 5.63 | 0.78 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 4.08 | 1.81 | 0.69 |
| ***** TOTALS ***** | | 99.93 | 99.90 | 23.00 |

NUMBER OF BUSINESS VISITORS FROM CANADA : 445
FROM TERRIT : 680

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 24

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 12
- LOCALLY-ENGAGED : 11