

TRADE TRACKING SYSTEM

91/01/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1990

SUB-REGION: SOUTH ASIA

| | NUMBER | % OFFICER-TIME CANADA | LOC-ENG | TOTAL-TIME PERSON-QTR |
|--|--------|--------------------------|---------|--------------------------|
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 4168 | 16.47 | 25.03 | 10.80 |
| FROM TERRITORIES : | 4952 | 11.47 | 22.82 | 9.03 |
| B. VISITS TO CLIENTS IN TERRITORY : | 1080 | 7.95 | 11.75 | 5.12 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 35 | 3.82 | 4.85 | 2.24 |
| MISSIONS : | 49 | 2.69 | 5.07 | 2.04 |
| CONFERENCE SEMINARS : | 40 | 2.52 | 1.64 | 1.04 |
| OTHER : | 263 | 3.91 | 1.39 | 1.29 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 84 | 2.34 | 0.85 | 0.78 |
| POST INITIATED : | 199 | 6.91 | 2.46 | 2.28 |
| E. COMMUNICATIONS ACTIVITIES : | 47 | 1.13 | 0.89 | 0.51 |
| F. INVESTMENT ENQUIRIES | | | | |
| FROM CANADA : | 160 | 1.69 | 1.28 | 0.75 |
| FROM TERRITORIES : | 203 | 1.56 | 1.14 | 0.68 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 17 | 0.04 | 0.46 | 0.14 |
| CONNECTIONS ARRANGED : | 9 | 0.04 | 0.07 | 0.03 |
| H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST : | | 1.26 | 0.46 | 0.42 |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 203 | 1.30 | 1.50 | 0.72 |
| HOST GOVERNMENT : | 166 | 2.00 | 2.10 | 1.05 |
| OTHER DEPARTMENT : | 191 | 1.65 | 2.71 | 1.14 |
| PROVINCES/MUNICIPALITIES : | 168 | 2.30 | 2.75 | 1.30 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. : | | 7.39 | 3.07 | 2.56 |
| LEAVE, PROFESSIONAL DEVELOP : | | 18.17 | 2.46 | 4.87 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 3.08 | 1.60 | 1.16 |
| L. TOURISM PROGRAM ACTIVITIES : | | 0.21 | 3.57 | 1.05 |
| ***** TOTALS ***** | | 99.90 | 99.92 | 51.00 |

NUMBER OF BUSINESS VISITORS FROM CANADA : 647
FROM TERRIT : 1227

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 84

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 23
- LOCALLY-ENGAGED : 28