

## HR POLICY AND OPERATIONS BUREAU

### 4. Locally Engaged Staff Division

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Overview

Human Resources Policy Division





Staffing & Classification Division

Locally Engaged Staff Division

Staff Relations Division





#### PENSION (Pension Scheme for Employees of the Government of Canada Locally Engaged Outside Canada)

#### Delivery Standard

<b>1. Calculate and approve pension applications under world-wide pension scheme</b>	<i>Within 90 days</i>	
<b>2. Indexation of pensions and calculation of single lump sum payment</b>	<i>Completed by January 31 of each year</i>	
<b>3. Respond to requests for Pension Estimates, by individuals</b>	<i>30 days</i>	
<b>4. Provide advice and interpretation of pension issues relating to world-wide scheme</b>	<i>Up to 20 days</i>	

#### INSURANCE/PENSION PLANS

#### Delivery Standard

<b>1. Establish a new insurance plan - analysis of request and decision</b>	<i>60 days</i>	
<b>2. Upgrade insurance plan review</b>	<i>Ongoing</i>	
<b>3. Provide on-going insurance services/workers' compensation/ social security</b>	<i>30 days</i>	
<b>4. Implement a new pension plan</b>	<i>Ongoing</i>	
<b>5. Provide advice and interpretation on insurance, social security, workers' compensation and pension</b>	<i>Up to 30 days</i>	