

TRADE TRACKING SYSTEM

89/12/12

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1989

POST : TUNIS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	188	32.00	35.00	0.67
FROM TERRITORIES :	126	15.00	20.00	0.35
B. VISITS TO CLIENTS IN TERRITORY :	62	14.00	10.00	0.24
C. EXPORT/TRADE/POLICY FAIRS :	3	5.00	0.00	0.05
PROJECTS AND EVENTS MISSIONS :	10	10.00	10.00	0.20
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	2.00	0.00	0.02
POST INITIATED :	8	8.00	2.00	0.10
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES FROM CANADA :	1	1.00	0.00	0.01
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	8.00	0.08
I. SERVICE REQUESTS FM GOV'T SOURCES NGO :	2	0.00	2.00	0.02
HOST GOVERNMENT :	6	1.00	2.00	0.03
OTHER DEPARTMENT :	9	2.00	3.00	0.05
PROVINCES/MUNICIPALITIES :	9	1.00	3.00	0.04
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.00	0.00	0.04
LEAVE, PROFESSIONAL DEVELOP :		3.00	3.00	0.06
K. SERVICE TO OTHER MISSION PROGRAMS :		2.00	2.00	0.04
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 47  
FROM TERRIT : 85

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 6

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1  
- LOCALLY-ENGAGED : 1