

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : BAGHDAD

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	201	15.00	25.00	0.40
	FROM TERRITORIES	239	10.00	20.00	0.30
B. VISITS TO CLIENTS IN TERRITORY	VISITS	253	8.00	25.00	0.33
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	1	3.00	8.00	0.11
	MISSIONS	1	5.00	10.00	0.15
	OTHER	0	0.00	0.00	0.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		28	15.00	0.00	0.15
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	0	0.00	0.00	0.00
	FROM TERRITORIES	1	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		0	0.00	0.00	0.00
	CONNECTIONS ARRANGED	0	0.00	0.00	0.00
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA		1	2.00	0.00	0.02
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		14	15.00	5.00	0.20
	FROM OTHER GOV'T SOURCES- CONTACTS	6	1.00	1.00	0.02
	- REPORTS	4	1.00	1.00	0.02
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		13.00	0.00	0.13
	LEAVE, PROFESSIONAL DEVELOP		10.00	5.00	0.15
J. SERVICE TO OTHER MISSION PROGRAMS			2.00	0.00	0.02
***** TOTALS *****			100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 20
FROM TERRIT : 13

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 0

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1