

GENERAL INFORMATION.

Tuition Rates. In Advance.

One Term, twelve weeks, either Commercial or Shorthand Course, \$20.00; Combined Course, \$25.00; Preparatory Course, \$8.00.

Text Books and Blanks.

Commercial Course, \$8.00; Shorthand Course, \$2.50.

Evening Sessions.

Three evenings each week—Tuition for term of twelve weeks, either Shorthand or Commercial Course, \$8.00. Hours 4 to 6 and 7 to 9 p.m.

System of Book-keeping.

The famous Sadler-Rowe Budget system of book-keeping and business practice has been adopted with greatest success.

System of Shorthand.

The Benn Pitman, because easy to learn, most legible, and capable of the greatest speed.

When to Enter.

Through our system of individual instruction students may enter at any time.

Examinations and Diplomas.

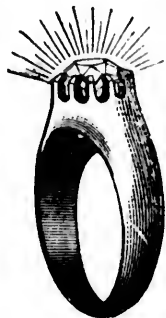
To those who complete the course, and pass the examinations, a beautiful diploma is awarded; also gold and silver medals for general proficiency.

Further Information.

Cheerfully given on application to

G. S. HOUSTON, General Manager.

..Sons of England..



and sons of every land under the sun, likewise the daughters, will find they can save money on every purchase by dealing with

Addison & Boyd,

The JEWELLERS and OPTICIANS,

117 SPARKS STREET, - - OTTAWA.