

29/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1991

REGION : EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	6952	15.91	25.31	28.95
FROM TERRITORIES :	7616	8.95	15.78	17.46
B. VISITS TO CLIENTS IN TERRITORY :	1861	8.29	7.88	11.05
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	124	3.00	4.23	5.05
MISSIONS :	124	4.96	5.44	7.17
CONFERENCE SEMINARS :	111	2.37	2.06	3.02
OTHER :	79	2.16	0.97	2.06
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	389	5.73	2.46	5.37
POST INITIATED :	426	6.03	1.78	5.04
E. COMMUNICATIONS ACTIVITIES :	115	1.78	0.42	1.41
F. INVESTMENT ENQUIRIES FROM CANADA :	390	3.16	3.15	4.33
FROM TERRITORIES :	681	3.68	3.81	5.15
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	303	0.70	2.81	2.57
CONNECTIONS ARRANGED :	137	0.77	1.43	1.56
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.73	1.78	2.42
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	280	1.01	1.07	1.44
HOST GOVERNMENT :	228	1.73	0.82	1.69
OTHER DEPARTMENT :	571	3.67	1.53	3.41
PROVINCES/MUNICIPALITIES :	481	3.03	2.25	3.56
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		9.73	1.55	7.12
LEAVE, PROFESSIONAL DEVELOP :		4.86	4.26	6.21
K. SERVICE TO OTHER MISSION PROGRAMS :		3.18	1.05	2.74
L. TOURISM PROGRAM ACTIVITIES :		3.45	8.03	8.22
***** TOTALS *****		99.88	99.87	137.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	437
FROM TERRIT :	423
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	1725
FROM TERRIT :	1558
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	195
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	61
-LOCALLY ENGAGED :	76