

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : TUNIS

		NUMBER	% OFFICER-TIME		TOTAL-TIME
			CANADA	LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA :	254	20.00	25.00	0.45
	FROM TERRITORIES :	130	10.00	18.00	0.28
B. VISITS TO CLIENTS IN TERRITORY	VISITS :	64	10.00	15.00	0.25
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS :	1	5.00	2.00	0.07
	MISSIONS :	4	15.00	10.00	0.25
	OTHER :	1	5.00	0.00	0.05
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	:	2	0.00	10.00	0.10
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA :	0	0.00	0.00	0.00
	FROM TERRITORIES :	1	2.00	0.00	0.02
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	:	0	0.00	0.00	0.00
	CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	:	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	:	1	5.00	10.00	0.15
	FROM OTHER GOV'T SOURCES- CONTACTS :	7	8.00	5.00	0.13
	- REPORTS :	0	0.00	0.00	0.00
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN. :		7.00	0.00	0.07
	LEAVE, PROFESSIONAL DEVELOP :		5.00	5.00	0.10
J. SERVICE TO OTHER MISSION PROGRAMS	:		8.00	0.00	0.08
***** TOTALS *****			100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 66
FROM TERRIT : 39

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 7

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1