

BRAINS
ARE AT A
PREMIUM IN
THIS
PRACTICAL
AGE

Business

THERE
IS
ALWAYS WORK
FOR THOSE
QUALIFIED
TO DO IT

Commercial Course

*Bookkeeping, Business and Legal Forms,
Business Penmanship, General Correspondence,
Commercial Arithmetic, Commercial Law, Spelling, Rapid
Calculations, Actual Business Practice and Office Work,
Wholesaling,
Retailing, Commission, Banking,
Manufacturing, Joint-Stock Companies.*

Tuition Rates

For Commercial Course

For Day Sessions

First Term (12 weeks) . . . \$25.00
Double Term (24 ") . . . 45.00
A Term of 40 weeks 70.00
Books and Supplies for
First Term 7.50
Double Term (or longer
term if necessary) . . . 11.00

IT IS A
PART OF OUR
BUSINESS
TO ASSIST
STUDENTS TO
POSITIONS

Shorthand

BUSINESS MEN
MUST HAVE
THE BEST
TRAINED HELP
AND ARE WILLING
TO PAY FOR IT

Tuition Rates For Shorthand Course

For Day Sessions

First Term (12 weeks) . . \$ 25.00
Double Term (24 weeks) 45.00
Each term of four weeks
after 24 weeks' term . . 8.00
The terms, when paid separately,
are \$25 each for the first two terms.
Books and Supplies for
first term 4.00
For double term 5.00

Shorthand Course

*The Isaac Pitman System of Shorthand,
Typewriting on all Leading Machines,
Clear, Rapid Business Penmanship,
Spelling and Dictation, Mani-
folding and use of the Mimeograph,
Business Forms and Letterpress Copying,
Business Correspondence*