

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : BRUSSELS, NAC

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	115	18.00	0.00	0.54
FROM TERRITORIES	10	3.00	0.00	0.09
B. VISITS TO CLIENTS IN TERRITORY	7	5.00	0.00	0.15
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	1	5.00	0.00	0.15
MISSIONS	3	6.00	0.00	0.18
OTHER	4	7.00	0.00	0.21
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	4	0.00	0.00	0.00
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	0	0.00	0.00	0.00
FROM TERRITORIES	0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	1	0.00	0.00	0.00
CONNECTIONS ARRANGED	1	5.00	0.00	0.15
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	0	13.00	0.00	0.39
FROM OTHER GOV'T SOURCES- CONTACTS	80	25.00	0.00	0.75
- REPORTS	0	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		5.00	0.00	0.15
LEAVE, PROFESSIONAL DEVELOP		3.00	0.00	0.09
J. SERVICE TO OTHER MISSION PROGRAMS		5.00	0.00	0.15
***** TOTALS *****		100.00	0.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 43
FROM TERRIT : 10

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 0