EAIT 1 SUPP-1

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## MISSION ANNUAL DIARY - ALPHABETICAL LIST OF REPORTS

REPORT/SUBMISSION Security a) Head Guard's Report b) Mission c) Mission Periodic Return celecommunications	FORMAT Letter Letter	DATE (MISSION) OCT 1 DEC 31 APR 1 JUN 30	OCT 10 JAN 10 APR 10 JUL 10	ISS	REFERENCES	REMARKS Quarterly
<ul> <li>Head Guard's Report</li> <li>Mission</li> <li>Mission Periodic Return</li> </ul>	•	DEC 31 APR 1	JAN 10 APR 10		SI 7.	Quarterly
) Mission ) Mission Periodic Return	•	DEC 31 APR 1	JAN 10 APR 10		SI 7.	Quarterly
) Mission Periodic Return	•	APR 1	APR 10			
) Mission Periodic Return	•			_		
,	Letter			ISS		When circumstances warrant
elecommunications		JUN 15	JUL 1	ISS	SI 8.4.2	Annuel
) CDCS Appointment Certificate for COMSEC Custodians	EXT 688	As required		MIT		On change of crypto, alternate or relief custodians
) CDCS Certificate of Custody	EXT 300	As required		MIT		On appointment of new crypto, alternate or relief custodians
) CDCS Certificate of Destruction	EXT 608	day of month	10th working day of month	міт		Monthly and as required
) CDCS Communication Services Expenditures	EXT 474	day of	lOth working day of month	MIT		Monthly
) CDCS EL Installation or Inspection Trip.Reports	Letter	As required		MIT '	i	On occasion of each installation or Technical Inspection Trip
) CDCS EL Maintenance Reports	Letter	As required		Respon- sible RCOT Reporting Centre, and mission visited		On occasion of each regional maintenance trip
	COMSEC Custodians ) CDCS Certificate of Custody ) CDCS Certificate of Destruction ) CDCS Communication Services Expenditures ) CDCS EL Installation or Inspection Trip Reports	COMSEC Custodians         ) CDCS Certificate of Custody       EXT 300         ) CDCS Certificate of Destruction       EXT 608         ) CDCS Communication Services       EXT 474         Expenditures       Letter         ) CDCS EL Installation or Inspection       Letter	COMSEC Custodians         ) CDCS Certificate of Custody         ) CDCS Certificate of Destruction         EXT 500         As required         ) CDCS Certificate of Destruction         EXT 608         3rd working day of month         ) CDCS Communication Services         Expenditures         ) CDCS EL Installation or Inspection Trip Reports	COMSEC Custodians       As required         ) CDCS Certificate of Custody       EXT 300       As required         ) CDCS Certificate of Destruction       EXT 608       3rd working loth day of month         ) CDCS Communication Services       EXT 474       5th working loth working day of month         ) CDCS Communication Services       EXT 474       5th working loth working day of month         ) CDCS EL Installation or Inspection Trip Reports       Letter       As required	COMSEC Custodians       NIT         ) CDCS Certificate of Custody       EXT 300       As required       MIT         ) CDCS Certificate of Destruction       EXT 608       Jrd working day of working day of month       MIT         ) CDCS Communication Services       EXT 474       5th working loth working day of month       MIT         ) CDCS Communication Services       EXT 474       5th working loth working day of month       MIT         ) CDCS EL Installation or Inspection Trip Reports       Letter       As required       MIT         ) CDCS EL Maintenance Reports       Letter       As required       MIT	COMSEC Custodians       EXT 300       As required       MIT         ) CDCS Certificate of Custody       EXT 608       3rd working day of working day of month       MIT         ) CDCS Certificate of Destruction       EXT 608       3rd working day of month       MIT         ) CDCS Communication Services       EXT 474       5th working day of month       MIT         ) CDCS Communication Services       EXT 474       5th working day of month       MIT         ) CDCS EL Installation or Inspection Trip Reports       Letter       As required       MIT         ) CDCS EL Maintenance Reports       Letter       As required       MIT         mission       MIT       MIT       MIT

DEPARTMENT OF EXTERNAL AFFAIRS AND INTERNATIONAL TRADE / MIS / 1989-90

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