

TRADE TRACKING SYSTEM

89/10/05

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1988

POST : PARIS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	632	21.16	26.28	3.11
FROM TERRITORIES :	445	6.33	16.14	1.51
B. VISITS TO CLIENTS IN TERRITORY :	165	7.83	2.85	0.67
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	26	4.00	7.00	0.73
MISSIONS :	30	8.16	1.71	0.61
CONFERENCE SEMINARS :	15	2.33	0.85	0.20
OTHER :	17	2.33	0.14	0.15
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	20	2.83	1.42	0.27
POST INITIATED :	22	1.16	1.28	0.16
E. COMMUNICATIONS ACTIVITIES :	13	2.00	1.71	0.24
F. INVESTMENT ENQUIRIES				
FROM CANADA :	36	3.50	0.85	0.27
FROM TERRITORIES :	144	5.16	7.85	0.86
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	31	0.33	3.14	0.24
CONNECTIONS ARRANGED :	44	0.33	3.42	0.26
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.83	0.42	0.14
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	36	1.33	1.28	0.17
HOST GOVERNMENT :	34	3.00	0.71	0.23
OTHER DEPARTMENT :	90	3.50	3.57	0.46
PROVINCES/MUNICIPALITIES :	57	2.50	1.85	0.28
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.66	5.85	1.05
LEAVE, PROFESSIONAL DEVELOP :		5.00	11.28	1.09
K. SERVICE TO OTHER MISSION PROGRAMS :		4.66	0.28	0.30
***** TOTALS *****		99.93	99.88	13.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 340
FROM TERRIT : 296

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 29

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 6
- LOCALLY-ENGAGED : 7