

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM
ACTIVITY REPORT
FOR 1ST QUARTER OF 1986 (961)

Summary for POST: Milan

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (8)	
	CANADA-BASED		LOCALLY-ENGAGED				
	TRADE	NON-TRADE	TRADE	NON-TRADE			
A. Servicing Export Enquiries							
	from Canada	10.0	0.	14.7	0.	0.64	307 (Enquiries)
	from Territory	3.5	0.	12.7	0.	0.45	353 (Enquiries)
B. Export Promotion Projects and Events		15.0	0.	23.7	0.	1.01	39 (Projects/Events)
C. Other Trade Development Activities		8.5	0.	16.3	0.	0.66	
D. Promotional Projects		10.0	0.	13.3	0.	0.60	8 (Fairs/Miss/Conf.)
E. Servicing Investment Development							
	from Canada	5.0	0.	6.0	0.	0.28	37 (Enquiries)
	from Territory	11.0	0.	5.7	0.	0.39	36 (Enquiries)
F. Service to Government							
	External Affairs	9.0	0.	1.7	0.	0.23	12 (Reports)
	OGs, Provinces, ETC	0.0	0.	1.7	0.	0.05	1 (Contacts)
G. Administration							
	Program Management	20.0	0.	2.7	0.	0.40	
	Leave, Professional Dev.	6.5	0.	1.7	0.	0.18	
Total TID Program		98.5	0.	100.2	0.	4.97	
H. Other Programs		1.5	0.	0.0	0.	0.03	

Trade Officers: 5
Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent