

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

91/03/25

FOR QUARTER 3 OF FISCAL YEAR 1990

POST : RABAT

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	396	17.00	32.50	0.82
FROM TERRITORIES :	148	7.00	12.50	0.32
B.VISITS TO CLIENTS IN TERRITORY :	95	9.00	10.00	0.29
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	0.00	2.50	0.05
MISSIONS :	5	10.00	5.00	0.20
CONFERENCE SEMINARS :	2	0.00	2.00	0.04
OTHER :	1	0.00	1.00	0.02
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	7	2.00	7.50	0.17
POST INITIATED :	15	6.00	6.00	0.18
E.COMMUNICATIONS ACTIVITIES :	4	4.00	2.50	0.09
F.INVESTMENT ENQUIRIES				
FROM CANADA :	7	3.00	3.00	0.09
FROM TERRITORIES :	5	3.00	2.00	0.07
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	6	2.00	3.00	0.08
HOST GOVERNMENT :	5	4.00	3.00	0.10
OTHER DEPARTMENT :	6	6.00	2.50	0.11
PROVINCES/MUNICIPALITIES :	4	2.00	2.50	0.07
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.00	0.00	0.06
LEAVE, PROFESSIONAL DEVELOP :		12.00	0.00	0.12
K.SERVICE TO OTHER MISSION PROGRAMS :		7.00	2.50	0.12
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 122
FROM TERRIT : 37

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 4

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 2