

of it as may not be immediately required, in the Savings Bank, to the credit of her official account as Treasurer.

She shall keep a fair and regular account of the receipts and expenditures, and her account book and bank book shall be open to the inspection of the Managers at each stated meeting.

Prior to the general annual meeting she shall prepare a statement showing the receipts and expenditures during the year, duly classified and audited, that a lucid, full explanation, or exposition of the working of the finances of the Home, may be submitted at the general meeting.

The Treasurer's accounts shall be audited by a Committee of the gentlemen Managers named by the Chairman or by the Board.

IV.—The Treasurer shall pay accounts for articles and services supplied to the Home only when duly certified, and in all cases of payment shall require a receipt.

Accounts shall be certified to be correct as to prices by the Managers who make the purchase of the articles, and shall be initialled "correct" accordingly. They shall then be initialled by the Matron or the Superintendent, to show that the articles were received at the Home.

The accounts shall then be laid before the Managers at the stated monthly meetings, and when payment is ordered, the order shall be entered on the minutes by the Secretary.

The Treasurer can then pay the accounts, and an entry upon the minutes will be a sufficient authority to the Treasurer to pay whatever accounts or disbursements the Board may have ordered.

V.—The Managers may appoint from time to time Committees from amongst themselves to attend to any special duties.

As a rule such Committees shall consist of not less than three, and not less than two shall be considered a quorum to act.

These Committees, for the sake of regularity and for future reference, shall as a rule report to the Board in writing.

VI.—The stated meetings of the Board shall be held on the last Friday of every month, at such hour as the Board may from time to time appoint.

VII.—The Superintendent and Matron shall hold their offices at the pleasure of the Board.

They shall do all in their power to promote the comfort of the inmates of the Home, and shall follow the instructions of the Board of Lady Managers for the week, and of the medical staff when orders are given.

They shall keep a book for entering all such things as they may con-