FEES

CHAPTER XXI

Tariff of Fees

21.01 The fees provided for in Schedule A to this Chapter shall be charged by any consular officer and by any officer performing consular functions.

Exhibition of Table

21.02 Every consular officer shall keep in his consular office a copy of the fee table and shall permit any person interested therein to inspect it.

Limitation

A consular officer may not, except as herein provided, ask for or take any fee or reward for or on account of any act, thing, or service done, performed, or rendered by him in the execution of his office.

Recording of Fees Collected

All consular fees collected in connection with which fee stamps are issued shall be entered on the day the service is performed upon the Cash Blotter for Consular Fees Collected (Form EXT 120). Accounting of fees shall be rendered monthly in accordance with the instructions listed on the reverse of Form EXT 120.

Inventory

21.05 An inventory of consular fee stamps shall be reported monthly on Form EXT 116 in accordance with the instructions listed thereon. The inventory shall be certified at the end of each quarter of the fiscal year by the Head of the Post.