## Inspection Modalities:

The inspections are to be carried out by (professional) inspectors of Rugmark Foundation.

Additionally to these professional inspectors, the NGOs associated in SACCS may carry out random checks to examine independently the compliance with the certification criteria. For such purpose the loom lists area to be obtained from the Rugmark Foundation. The lists are to be treated confidential and are not to be used for any other purpose than the inspections. After a reasonable period of time the lists are to be returned to the Rugmark Foundation together with the findings of the inspections carried out.

During the inspection of the loom units, the following details are to be assessed; as laid down in the inspection parameters:

- a) Name of the loom owner
- b) Location of the loom unit
- c) Evidence of registration of the loom unit with the CEPC
- d) Number of looms
- e) Name(s), age and sex of the person(s) working in the loom unit
- f) In the case of working children, number, name(s), places of origin and category of the child worker(s).
- g) In the case of family child labour evidence of attendance record.
- h) Order references and descriptions of the carpets produced
- i) Name(s) of the agent(s) or enterprise(s) to whom the carpets are supplied.
- j) Weaving charges per square metre/yard received by the loom owner for his carpets.

Every individual loom is to be marked by number plate ( with the Rugmark code number for the respective unit and loom ) so that it can be clearly identified. During the inspection of the exporters, the following details are to be assessed as laid down in the inspection parameters.

- \* The sources of the carpet(s) with the Rugmark code number for each carpet.
- \* The packing lists with the Rugmark serial number for each individual carpet.
- \* Weaving charges paid per square metre / yard of carpet by the exporters.
- \* The importer of the shipment, if identifiable
- \* That there is no mixing of carpets from certified and other sources and
- \* That there is no multiple use of serial number of unauthorised labelling.

The findings of the inspection are to be recorded and documented in a data base which is to be continually updated and which can be made available at any given