

**Abroad**

As a general rule you are to obtain "personal services" in your official language of choice and you are to provide services in the official language of choice of the person seeking these. You must, however, understand that at certain missions the availability of these bilingual services may well be limited due to the size, location and linguistic mix of the mission. In certain cases internal services may be available in only one official language. Any personal service provided from headquarters, however, shall be provided in the official language of your choice.

---

## 4. Central Services

---

Central services are those services that you require to carry out your duties, such as accounting, legal services, and security (for fuller definition see glossary).

**At Headquarters**

"Central services" are to be provided to you in the official language of your choice and you are to provide "central services" in the official language of choice of the employee.

**Abroad**

As a general rule, you are to receive and provide central services in the official language of choice. However, due to the size, location and linguistic mix of the mission, limitations may exist which reduce the availability of bilingual services. You will, of course, receive central services requested from headquarters in the official language of your choice.

---

## 5. Supervision

---

Supervision is involved in assigning tasks, controlling quantity and quality of work and evaluating performance.