

25/05/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1991

POST : DUBLIN

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	146	8.00	9.00	0.17
FROM TERRITORIES :	209	6.00	7.00	0.13
B. VISITS TO CLIENTS IN TERRITORY :	22	5.00	4.00	0.09
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	1.00	2.00	0.03
MISSIONS :	1	9.00	5.00	0.14
CONFERENCE SEMINARS :	1	4.00	3.00	0.07
OTHER :	4	3.00	3.00	0.06
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	10	4.00	5.00	0.09
POST INITIATED :	6	4.00	4.00	0.08
E. COMMUNICATIONS ACTIVITIES :	5	4.00	2.00	0.06
F. INVESTMENT ENQUIRIES				
FROM CANADA :	5	2.00	3.00	0.05
FROM TERRITORIES :	4	2.00	3.00	0.05
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	7	2.00	5.00	0.07
CONNECTIONS ARRANGED :	2	1.00	2.00	0.03
H. PARTICIPANT IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	4	2.00	1.00	0.03
HOST GOVERNMENT :	12	4.00	3.00	0.07
OTHER DEPARTMENT :	6	4.00	3.00	0.07
PROVINCES/MUNICIPALITIES :	8	3.00	2.00	0.05
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		5.00	2.00	0.07
LEAVE, PROFESSIONAL DEVELOP :		16.00	18.00	0.34
K. SERVICE TO OTHER MISSION PROGRAMS :		9.00	13.00	0.22
L. TOURISM PROGRAM ACTIVITIES :		2.00	1.00	0.03
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	8
	FROM TERRIT :	18
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	40
	FROM TERRIT :	69

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	6
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	1