

25/05/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1991

POST : GUATEMALA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	46	0.00	15.00	0.15
FROM TERRITORIES :	86	0.00	15.00	0.15
B.VISITS TO CLIENTS IN TERRITORY :	22	0.00	15.00	0.15
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	0.00	10.00	0.10
MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	1	0.00	5.00	0.05
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	0.00	5.00	0.05
POST INITIATED :	2	0.00	5.00	0.05
E.COMMUNICATIONS ACTIVITIES :	5	0.00	5.00	0.05
F.INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	1	0.00	5.00	0.05
OTHER DEPARTMENT :	0	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		0.00	5.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		0.00	5.00	0.05
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	10.00	0.10
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		0.00	100.00	1.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	2
	FROM TERRIT :	0
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	16
	FROM TERRIT :	25

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	0
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	0
	-LOCALLY ENGAGED :	1