

TRADE TRACKING SYSTEM

90/01/22

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1989

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	334	19.00	37.00	1.49
FROM TERRITORIES :	354	5.00	16.00	0.58
B. VISITS TO CLIENTS IN TERRITORY :	88	7.00	10.00	0.44
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	5	0.00	0.00	0.00
MISSIONS :	5	2.00	2.00	0.10
CONFERENCE SEMINARS :	8	3.00	5.00	0.21
OTHER :	4	0.00	1.00	0.03
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	35	6.00	5.00	0.27
POST INITIATED :	15	8.00	1.00	0.19
E. COMMUNICATIONS ACTIVITIES :	11	1.00	0.00	0.02
F. INVESTMENT ENQUIRIES				
FROM CANADA :	3	0.00	0.00	0.00
FROM TERRITORIES :	4	1.00	0.00	0.02
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	8.00	0.24
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	8	2.00	0.00	0.04
HOST GOVERNMENT :	9	0.00	1.00	0.03
OTHER DEPARTMENT :	11	1.00	2.00	0.08
PROVINCES/MUNICIPALITIES :	3	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	1.00	0.23
LEAVE, PROFESSIONAL DEVELOP :		30.00	10.00	0.90
K. SERVICE TO OTHER MISSION PROGRAMS :		5.00	1.00	0.13
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 37  
FROM TERRIT : 139

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 8

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 3