

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : LONDON

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	606	12.22	23.83	2.53
	FROM TERRITORIES	1438	16.77	21.00	2.77
B. VISITS TO CLIENTS IN TERRITORY	VISITS	185	11.66	5.50	1.38
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	18	3.77	3.83	0.57
	MISSIONS	4	0.55	0.83	0.10
	OTHER	34	6.66	5.00	0.90
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		140	15.22	5.83	1.72
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	57	2.33	0.33	0.23
	FROM TERRITORIES	126	5.66	1.00	0.57
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		0	0.00	0.00	0.00
	CONNECTIONS ARRANGED	0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA		4	5.66	8.33	1.01
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		48	2.55	5.16	0.54
	FROM OTHER GOV'T SOURCES- CONTACTS	104	0.00	0.00	0.00
	- REPORTS	11	5.88	7.00	0.95
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		8.11	5.00	1.03
	LEAVE, PROFESSIONAL DEVELOP		1.44	7.33	0.57
J. SERVICE TO OTHER MISSION PROGRAMS			1.44	0.00	0.13
***** TOTALS *****			99.92	99.97	15.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 156
FROM TERRIT : 623

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 19

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 9
- LOCALLY-ENGAGED : 6