

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : KUWAIT

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	242	7.00	20.00	0.54
FROM TERRITORIES :	356	11.00	20.00	0.62
B.VISITS TO CLIENTS IN TERRITORY :	264	12.00	15.00	0.54
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	8	7.00	4.00	0.22
MISSIONS :	11	7.00	5.00	0.24
CONFERENCE SEMINARS :	3	2.00	1.00	0.06
OTHER :	23	3.00	3.00	0.12
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	13	4.00	4.00	0.16
POST INITIATED :	28	4.00	4.00	0.16
E.COMMUNICATIONS ACTIVITIES :	21	2.00	1.00	0.06
F.INVESTMENT ENQUIRIES FROM CANADA :	50	7.00	3.00	0.20
FROM TERRITORIES :	90	8.00	3.00	0.22
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	18	3.00	3.00	0.12
OTHER DEPARTMENT :	13	3.00	4.00	0.14
PROVINCES/MUNICIPALITIES :	30	4.00	4.00	0.16
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.00	0.00	0.12
LEAVE, PROFESSIONAL DEVELOP :		10.00	6.00	0.32
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 0
FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 0

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2