

before every regular communication; and these accounts shall be annually audited by a committee who shall make their report thereon at the Annual Communication in June.

## CHAPTER VI.

### OF GRAND SECRETARY.

SECTION 1. The Grand Secretary shall be Elected and Invested at the Annual Communication.

SECTION 2. The Grand Secretary is to sign and certify all instruments from the Grand Lodge, under seal or otherwise; to issue summonses for all meetings of the Grand Lodge and its committees, and to attend and take minutes of all their proceedings; to receive the returns from the several Lodges, and enter them in the books of the Grand Lodge, and duly report the same to each Annual Communication of Grand Lodge; to transmit to all the Lodges annually an account of the proceedings of Grand Lodge, and all such other papers and documents as may be ordered, either by the Grand Master, the Deputy Grand Master, or Grand Lodge; to notify all Lodges, quarterly, of all expelled; suspended and excluded members, and all rejected candidates, and to lay them before the Grand Master, or other proper authority; to attend the