

18/02/92

## External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1991

POST : ISLAMABAD

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	190	10.00	11.66	0.45
FROM TERRITORIES :	320	5.00	15.00	0.50
B. VISITS TO CLIENTS IN TERRITORY :	235	12.00	13.33	0.52
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	4	15.00	21.66	0.80
CONFERENCE SEMINARS :	1	0.00	1.66	0.05
OTHER :	8	10.00	4.33	0.23
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	3	5.00	3.33	0.15
E. COMMUNICATIONS ACTIVITIES :	6	5.00	1.66	0.10
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	5	1.00	0.33	0.02
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		15.00	8.33	0.40
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	2	1.00	0.00	0.01
OTHER DEPARTMENT :	14	5.00	1.66	0.10
PROVINCES/MUNICIPALITIES :	1	1.00	2.00	0.07
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		10.00	11.66	0.45
LEAVE, PROFESSIONAL DEVELOP :		0.00	1.66	0.05
K. SERVICE TO OTHER MISSION PROGRAMS :		5.00	1.66	0.10
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.93	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 70

FROM TERRIT : 276

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 0

FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 8

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 1

-LOCALLY ENGAGED : 3