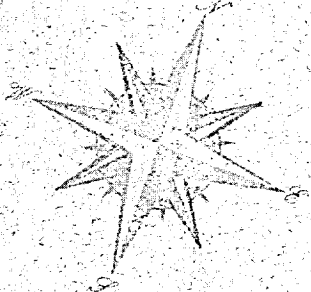


ANNEX B

PASSPORT
OFFICE
HUMAN
RESOURCES
DELEGATIONS
CLASSIFICATION

STAFFING

STAFF RELATIONS



- Classification Authority (as per FAIT delegated authorities)
- Classification Specialists Accreditation
- Reclassification of Positions Retroactively – 6 months plus
- Grievance.
- Policy and Monitoring

- PO recognized to have its own instrument of Delegation
- Accreditation Program
- Appointment with and without Competition (excluding Executive Group)
- Acting Appointments and Assignments
- Deployment
- Recruitment and Referral for Appointment from outside the Public Service
- Employment Equity, Special Measures
- Administration of Probationary Period
- Security Clearances
- Resignation (acceptance of)
- Termination of Specified Period Appointment
- Application of Workforce Adjustment Policy
- Policy and Monitoring

- Administration and Interpretation of Collective Agreements
- Conflict of Interest and Code of Conduct
- Designations
- Exclusions and De-exclusions
- Final Level Grievance
- Establishment of Grievance Levels (1, 2 and 3)