

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

POST : KUWAIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	294	6.00	20.00	0.78
FROM TERRITORIES :	538	5.00	30.00	1.05
B. VISITS TO CLIENTS IN TERRITORY :	247	5.00	5.00	0.30
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	10	4.00	2.00	0.18
MISSIONS :	11	9.00	10.00	0.57
CONFERENCE SEMINARS :	2	2.00	0.00	0.06
OTHER :	85	4.00	0.00	0.12
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	1.00	0.00	0.03
POST INITIATED :	6	8.00	2.00	0.30
E. COMMUNICATIONS ACTIVITIES :	15	5.00	2.00	0.21
F. INVESTMENT ENQUIRIES				
FROM CANADA :	53	2.00	3.00	0.15
FROM TERRITORIES :	49	3.00	4.00	0.21
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		5.00	0.00	0.15
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	6	5.00	1.00	0.18
HOST GOVERNMENT :	19	5.00	2.00	0.21
OTHER DEPARTMENT :	27	5.00	2.00	0.21
PROVINCES/MUNICIPALITIES :	45	4.00	2.00	0.18
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		12.00	2.00	0.42
LEAVE, PROFESSIONAL DEVELOP :		5.00	10.00	0.45
K. SERVICE TO OTHER MISSION PROGRAMS :		5.00	3.00	0.24
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 62  
FROM TERRIT : 367

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 29

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3  
- LOCALLY-ENGAGED : 3