

Decision 4/CP.5

**Guidelines for the preparation of national communications by Parties
included in Annex I to the Convention, Part II: UNFCCC reporting
guidelines on national communications**

The Conference of the Parties,

Recalling the relevant provisions of the United Nations Framework Convention on Climate Change, in particular Articles 4, 6, 7.2, 9.2(b), 10.2, and 12 thereof,

Recalling its decisions 9/CP.2 and 11/CP.4 on national communications from Parties included in Annex I to the Convention,

Having considered the relevant recommendations of the Subsidiary Body for Scientific and Technological Advice and of the Subsidiary Body for Implementation,

Noting that the revised guidelines for the preparation of national communications by Parties included in Annex I to the Convention annexed to decision 9/CP.2 need to be updated to improve the transparency, consistency, comparability, completeness and accuracy of the information reported,

1. *Adopts* the guidelines for the preparation of national communications by Parties included in Annex I to the Convention, Part II: UNFCCC reporting guidelines on national communications;¹
2. *Decides* that Parties included in Annex I to the Convention (Annex I Parties) should use Part II of the UNFCCC reporting guidelines for the preparation of their third national communications due by 30 November 2001, in accordance with decision 11/CP.4;
3. *Requests* Annex I Parties to provide a detailed report on their activities in relation to systematic observation, in accordance with the UNFCCC reporting guidelines on global climate observing systems adopted by decision 5/CP.5, in conjunction with their national communications;
4. *Urges* those Annex I Parties that have not submitted their first or second national communications, including those that were included in Annex I by decision 4/CP.3, to do so as soon as possible;

¹ See FCCC/CP/1999/7.