

POST OFFICE ADDRESS.

h.—Particular attention is called to the necessity of properly addressing correspondence for telegraph offices at which there is no post office. After the name of such places the post office is given. (See "Faucett, Mo., P. O. Willow Brook," etc.). Correspondence should be indorsed, for example:

Postal Telegraph-Cable Co.,

Delta,

P. O. Bayles, Calif.

The failure to observe this requirement may cause the correspondence to go astray. Neglect to add the name of county given after the name of a station may have the same effect.

Telegrams containing the words "POST OFFICE" in the address, or which are directed to be mailed, should not be dropped into a street letter box, nor given to a letter carrier; but should be promptly mailed at the nearest post office, so as to avoid delay between telegraph offices and post offices.

CARDS AUTHORIZING THE ACCEPTANCE OF COLLECT TELEGRAMS.

i.—Cards, authorizing the acceptance of "Collect" telegrams, addressed to parties whose names will be filled in on such cards, may be had on application to the Division Superintendents.

Managers will accept and forward "collect" without guarantee or deposit, telegrams offered by the holders of such cards. In every case such messages must be signed and addressed in accordance with instructions on the cards, and receivers will note upon all such messages the number of the card and the Division from which it has been issued.

VIII.—DAY AND NIGHT BASIS.

To and from all points, the basis is ten (10) words, unless otherwise specially instructed.

NIGHT LETTERGRAMS.

Night Lettergrams may be accepted for all check direct offices in Canada and the United States, for special delivery points, for all one star offices in Canada not otherwise indicated and for wireless and telephone offices where indicated in the list of stations.

The charge for night lettergrams of fifty words or less will be the regular day rate for ten words, and one-fifth ($\frac{1}{5}$) of this rate will be charged for each additional ten words or less. Minimum rate is 25 cents for 50 words.

Night lettergrams accepted for one, two and three star stations in the United States and Canada will be charged for at night lettergram rate for "this line," and unless otherwise instructed, full ten word day rate for "other lines."

Night lettergrams must be written in plain English. Code or cipher is not permitted.

Exception.—They may be accepted in plain French when destined to C. P. offices only.

Night lettergrams will be written for delivery on special night lettergram blanks. "N.L." will be written, transmitted and copied in the check in each and every case. They may be accepted either prepaid or collect under the usual regulations, and will be taken at the counter or by telephone or collected on call at any time of the day up to midnight, but, as in the case of other night business, will not be put on the wires until night, and when the wires are clear of full paid day business. They must not be accepted after the regular hour for closing, and held until the following morning. Night lettergrams will be delivered as early as convenient the next morning.