

29/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1991

SUB-REGION: SOUTH ASIA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	5264	19.45	27.93	12.94
FROM TERRITORIES :	6796	11.59	24.41	10.12
B.VISITS TO CLIENTS IN TERRITORY :	1383	11.86	10.48	5.86
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	39	3.36	3.51	1.83
MISSIONS :	50	6.86	7.19	3.74
CONFERENCE SEMINARS :	49	2.50	2.54	1.34
OTHER :	242	3.59	2.29	1.50
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	118	2.81	1.41	1.06
POST INITIATED :	230	4.72	2.12	1.70
E.COMMUNICATIONS ACTIVITIES :	40	1.31	0.25	0.37
F.INVESTMENT ENQUIRIES				
FROM CANADA :	104	1.09	0.74	0.47
FROM TERRITORIES :	303	1.04	1.09	0.57
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	3	0.04	0.00	0.01
CONNECTIONS ARRANGED :	2	0.04	0.00	0.01
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.45	0.83	0.80
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	32	0.45	0.35	0.21
HOST GOVERNMENT :	97	1.36	1.48	0.76
OTHER DEPARTMENT :	156	1.90	1.06	0.75
PROVINCES/MUNICIPALITIES :	227	2.54	1.16	0.92
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.86	2.25	2.21
LEAVE, PROFESSIONAL DEVELOP :		7.59	4.54	3.08
K.SERVICE TO OTHER MISSION PROGRAMS :		6.40	1.03	1.73
L.TOURISM PROGRAM ACTIVITIES :		0.09	3.22	1.02
***** TOTALS *****		99.90	99.88	53.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	222
	FROM TERRIT :	226
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	1206
	FROM TERRIT :	1266
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		89
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	22
	-LOCALLY ENGAGED :	31