

TRADE TRACKING SYSTEM

90/04/05

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1989

POST : BRIDGETOWN

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	156	15.00	40.00	0.55
FROM TERRITORIES :	66	5.00	25.00	0.30
B. VISITS TO CLIENTS IN TERRITORY :	47	10.00	10.00	0.20
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	3	10.00	5.00	0.15
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	5.00	2.00	0.07
POST INITIATED :	2	5.00	2.00	0.07
E. COMMUNICATIONS ACTIVITIES :	2	5.00	0.00	0.05
F. INVESTMENT ENQUIRIES FROM CANADA :	5	10.00	2.00	0.12
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	10.00	0.10
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	3.00	1.00	0.04
HOST GOVERNMENT :	1	2.00	1.00	0.03
OTHER DEPARTMENT :	4	3.00	1.00	0.04
PROVINCES/MUNICIPALITIES :	1	2.00	1.00	0.03
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS :		15.00	0.00	0.15
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 30
FROM TERRIT : 10

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1