TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT

87/09/18

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : WELLINGTON				
NUMPER CANADA LOC-ENO PERSON-GTR	NUMBER			TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES FROM CANADA FROM TERRITORIES	: 205 : 237	17. 50 10. 00	28. 33 29. 66	1.20
B. VISITS TO CLIENTS IN TERRITORY VISITS	: 130	14.00	14.66	0.72
C. EXPORT PROMOTION PROJECTS & EVENTS FAIRS MISSIONS OTHER	: 7	0. 00 2. 50 1. 00	0. 66 13. 33 7. 00	0. 02 0. 45 0. 23
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 3	0. 50	3.66	0.12
E. INVESTMENT/PROMOTION ENQUIRIES FROM CANADA FROM TERRITORIES	: 2 : 5	0. 50 1. 00	0. 00 0. 66	0. 01 0. 04
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA CONNECTIONS ARRANGED	: 0 : 0	0. 00 0. 00	0. 00 0. 00	0.00 0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	: 1	3.00	0. 00	0.06
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS FROM OTHER GOV'T SOURCES- CONTACTS - REPORTS		5. 50 0. 50 3. 00	0. 00 0. 00 0. 00	0. 11 0. 01 0. 06
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. LEAVE, PROFESSIONAL DEVELOP		25. 00 12. 50	0. 00 2. 00	0.50 0.31
J. SERVICE TO OTHER MISSION PROGRAMS	PROGRAMS	3. 50	0.00	0.07
**** TOTALS ****		100.00	99. 96	5.00
NUMBER OF BUSINESS VISITORS FROM CANADA : 34 FROM TERRIT : 52	ST RORT			
NUMBER OF PEMD APPLICATIONS COMMENTED ON: 12	2			
NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA- - LOCALLY				