

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : BOMBAY

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	402	9.00	14.00	0.37
FROM TERRITORIES	641	5.00	12.50	0.30
B.VISITS TO CLIENTS IN TERRITORY	14	2.00	3.00	0.08
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	3	14.00	24.50	0.63
MISSIONS	4	35.00	40.50	1.16
CONFERENCE SEMINARS	0	0.00	0.00	0.00
OTHER	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	0	0.00	0.00	0.00
POST INITIATED	3	5.00	3.00	0.11
E.COMMUNICATIONS ACTIVITIES	1	3.00	0.00	0.03
F.INVESTMENT ENQUIRIES				
FROM CANADA	2	4.00	1.00	0.06
FROM TERRITORIES	7	5.00	1.50	0.08
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	0	0.00	0.00	0.00
HOST GOVERNMENT	0	0.00	0.00	0.00
OTHER DEPARTMENT	0	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES	0	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		12.00	0.00	0.12
LEAVE, PROFESSIONAL DEVELOP		6.00	0.00	0.06
K.SERVICE TO OTHER MISSION PROGRAMS		0.00	0.00	0.00
L.TOURISM PROGRAM ACTIVITIES		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	9
	FROM TERRIT	19
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	131
	FROM TERRIT	211
NUMBER OF PEMD APPLICATIONS COMMENTED ON		6
NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED		1
- LOCALLY ENGAGED		2