BOOKKEEPING

- Received from R. Grant, cash in full of a/c, \$12.35.
 Paid our acceptance favour of R. Score & Son with cheque, \$150.
- Drew a draft at 10 days, on A. Diamond for \$25 to close his a/c. Cash Sales for the week, \$325.60.
 Deposited in the Bank, cash \$340.
 Paid freight bill for two weeks \$11, with cheque.

INVENTORIES taken Dec. 14, 19-

••••	
Asset Inventories:	
Merchandise on hand	3134.50
Furniture and Fixtures on hand	315.00
Liability Inventory:	
Expense—Rent and Salaries accrued	65.00
Results:	
A Grierson's Net Gain, \$230.81; Net Capital, \$4382.11.	

142. Statements of Account-Retail.

These are made out at certain regular periods, usually monthly; they give the items of the customer's purchases and payments on a/c, and the balance due. When Counter Check Books are used, the customer is expected to keep the bills given with each purchase; then a statement like that in Section 143 is sufficient.

PETERBORO, January 2 19

Mr. M. Morrow

IN ACCOUNT WITH

GRIERSON & PUPIL,

WHOLESALE AND RETAIL GROCERS.

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