

ITEM NO.	REPORT/SUBMISSION	FORMAT	SUBMISSION DATE (MISSION)	DATE DUE IN OTTAWA	TO: HQ AGENCY	REFERENCES	REMARKS
59.	Statement of Ordinary Residence of Public Service Elector	Form 18			ABM		Ad Hoc. As required per the Canada Election Act Special Voting Rules.
60.	Telecommunications						
	(a) CDCS Appointment Certificate for COMSEC Custodians	EXT 688	As required		MIT		On change of COMSEC, alternate or relief custodians.
	(b) CDCS Certificate of Custody	EXT 300	As required		MIT		On appointment of new COMSEC, alternate or relief custodians.
	(c) CDCS Certificate of Destruction	EXT 608	3rd working day of month	Submit as per courier schedule	MIT		Monthly and as required.
	(d) CDCS Communication Services Expenditures	EXT 474	Submit as per courier schedule	Submit as per courier schedule	MIT		Monthly.
	(e) CDCS EL Installation or Inspection Trip Reports	Letter	As required		MIT		On occasion of each installation or technical inspection trip.
	(f) CDCS EL Maintenance Reports	Letter	As required		Responsible RCOT Reporting Centre, and mission visited		On occasion of each regional maintenance trip.
	(g) CDCS Monthly Traffic Report	EXT 592	5th working day of month	Submit as per courier schedule	MIT		Monthly.
	(h) CDCS EL Quarterly Report	Letter	OCT 1 DEC 31 APR 1 JUL 1	OCT 30 JAN 30 APR 30 JUL 30	MIT		Quarterly - From missions with resident ELs.
	(i) CDCS EL Technical Security Equipment Inventory	Letter	When requested		MIT		Annually from missions with resident technical inspector/EL.