

29/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1991

POST : DUBLIN

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	156	5.00	15.00	0.20
FROM TERRITORIES :	229	3.00	12.00	0.15
B. VISITS TO CLIENTS IN TERRITORY :	22	6.00	8.00	0.14
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	4	4.00	2.00	0.06
MISSIONS :	1	2.00	1.00	0.03
CONFERENCE SEMINARS :	3	4.00	4.00	0.08
OTHER :	6	3.00	5.00	0.08
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	12	5.00	3.00	0.08
POST INITIATED :	18	10.00	4.00	0.14
E. COMMUNICATIONS ACTIVITIES :	20	8.00	3.00	0.11
F. INVESTMENT ENQUIRIES				
FROM CANADA :	7	4.00	5.00	0.09
FROM TERRITORIES :	4	2.00	3.00	0.05
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	9	5.00	4.00	0.09
CONNECTIONS ARRANGED :	2	3.00	2.00	0.05
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		4.00	0.00	0.04
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	8	2.00	3.00	0.05
HOST GOVERNMENT :	10	3.00	4.00	0.07
OTHER DEPARTMENT :	18	4.00	5.00	0.09
PROVINCES/MUNICIPALITIES :	14	5.00	8.00	0.13
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		6.00	1.00	0.07
LEAVE, PROFESSIONAL DEVELOP :		1.00	5.00	0.06
K. SERVICE TO OTHER MISSION PROGRAMS :		6.00	3.00	0.09
L. TOURISM PROGRAM ACTIVITIES :		5.00	0.00	0.05
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	2
	FROM TERRIT :	11
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	19
	FROM TERRIT :	57
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		3
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	1